



NORTH GEORGIA CHRISTIAN ACADEMY

Shuttle Guidelines

As a service to students and parents living in the Jasper area, North Georgia Christian Academy (NGCA) will operate a shuttle program between the Walmart parking lot (Hwy. 515 & Hwy. 53) and NGCA for the Jasper area. This area is shuttled if enough students request service.

The shuttle charges are a flat fee of \$80.00 per month for 10 months for the first child and \$60.00 per month for 10 months for any additional children in the family.

The school reserves the right to make changes to the fee structure in order to meet all operating costs as needed. Parents would be notified in this situation.

Participation Requirements - Parents **must request** the service by completing and signing a request form, which will reserve a seat for the student as long as service is desired.

The monthly charge cannot be adjusted because a student fails to or chooses not to ride on any occasion. Charges are not pro-rated for illness, vacation, inclement weather, etc...Charges for the shuttle service are added to the monthly statement. If payments are not received by the 10th of the month a late fee will be assessed. Payments not received by the end of the month will result in suspension of transportation privileges. **It is the parent's responsibility to notify the school office a month in advance of the desire to cancel the service. Failure to report your cancellation will result in your continuing payment for the service.**

Morning departure time is 7:15am from the Walmart Lawn & Garden area parking lot in Jasper. Students should be at the bus for loading at least five minutes before departure time. Refunds are not given if the student misses the departure time. The school reserves the right to adjust times as needed, but will give ample notification.

Afternoon drop-off time is projected at 4:05pm at the Walmart Lawn & Garden area parking lot in Jasper. Please arrive at least five minutes before this time. A note from a parent must be on file with the school or driver, identifying with whom the student may be left.

Half day pre-school students must be picked up at the school. We do not offer price adjustments for half day students.

Students at the drop-off will only be released to parents or persons designated on the student's 'Child Release Form'. Please note that a picture ID may be required at the drop-off location.

Conduct Rules for Students While on a School Vehicle

In order to assure orderly and safe transportation of all passengers on our school bus; the following guidelines have been established:

- Be respectful and courteous to the driver in conduct and language.
- Remain seated and buckled when available.
- Sit only in the regular seats and keep hands and arms inside the vehicle at all times.
- Do not make, or cause to be made, unnecessary noise such as loud talking, screaming, stomping of feet, loud singing, or any other noise, which would distract the driver.
- No fighting or scuffling
- Do not throw any article in or out of the vehicle.
- No eating, drinking, or gum on the vehicle.
- No deliberate or unnecessary littering on the vehicle.
- No animals, reptiles, and etc.
- Pupils are under the authority of the driver.
- All other school standards of conduct apply while on the shuttle.
- **Failure to follow these guidelines may result in suspension from the program.**



NORTH GEORGIA CHRISTIAN ACADEMY

Shuttle Application

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| Student's Last Name | First Name | Grade | Age |
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| Student's Last Name | First Name | Grade | Age |
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| Student's Last Name | First Name | Grade | Age |
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| Student's Last Name | First Name | Grade | Age |
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Parent's Name

I hereby consent on behalf of the student(s) named above to participate in the NGCA shuttle program. I further release and waive and further agree to indemnify and hold harmless North Georgia Christian Academy, the Board of Directors, its successors and assigns, its members, agents, employees, and representatives thereof, from and against any claim which I, any other person, firm, corporation, or entity may have or claim to have, known or unknown, directly or indirectly, from any losses, damages or injuries arising out of, during, or in connection with the student's participation in the program.

I have read and understand the NGCA participation requirements and conduct rules for the program and will support the NGCA staff in enforcement.

Signature of Parent/ Legal Guardian

Date

